

Vienna Utility Board  
210 60<sup>th</sup> Street  
Vienna, WV 26105  
Regular Meeting  
July 23, 2021

**Public Forum:** Brenda Powell

The meeting was called to order at 1:04 PM with the Pledge of Allegiance.

Roll call was taken with the following present:

Randall Rapp, John Barr, Steve Eaton, Joseph Thorpe, Kim Williams, and Attorney Russ Skogstad.

Also, present: Craig Metz Public Works Director, Lorrie Bond Stormwater Coordinator / Program Administrator, Lise Sibicky, and Craig Richards from Burgess & Niple.

Minutes from the May 21, 2021, Regular VUB Board Meeting were approved as presented and posted.

**Unfinished Business:**

- A. **Water Quality Testing** – Per Craig Metz, last results were non – detects so everything is working great.

**New Business:**

- A. **Burgess & Niple – Status Report #6 and Discussion on Open Projects** – Per Craig Richards, not much has changed since our last meeting, we have had some discussions with Mr. Metz regarding the 17<sup>th</sup> St. / 12<sup>th</sup> St. Pond Run sanitary sewer upgrades, we have also had discussions on the need for an equalization basin and as well as the forced main issue from 12<sup>th</sup> St. No decisions have been made that we are aware of at this time. Going to the Stormwater master plan, we still have another step to go through with this before we wrap up the initial phase and that is the prioritization of the areas that we have identified as subjective flooding. Onto the water study, no change just some ongoing discussions regarding the water main and hydrants that need replaced and things of that nature. Per Craig Metz, the hydrants we are going to replace went out for bid last Tuesday. Chairman Rapp added he had a conversation with Craig Richards regarding Pond Run and his initial thought was, we are having some much trouble with getting water to flow through in Pond Run why don't we just dredge it and make it deeper? Craig Richards explained that you must think of it this way, Pond Run is a drainage ditch, and you must maintain the slope for it to drain, if you dredge Pond Run down, then what will happen is the Run will be lower than the Ohio River, therefore, the Ohio River would backfill Pond Run. The elevations that are there are due to this issue so you cannot make Pond Run any deeper, if you make it deeper you eliminate the purpose of the drainage. You can make it wider; you can make the angles sharper, but you can't make it deeper. This is why it was designed that way. Craig Richards added, when dredging it we would just drop it back to the elevation it was originally constructed at, there is riprap at the bottom of the channel which is now completely covered in silt. So, the purpose of this project is to remove the silt down to that riprap.

- B. Burgess & Niple – River Road Water Main Extension Cost Estimate and Preliminary Alignment** – Per Mr. Metz, this is the project we talked about during Council as one of my main priorities in regards to water projects. Lise Sibicky added this project would help hydraulically to balance the system more between wells 7 & 8 and 9 & 10. We looked at some alternatives but ended up with about 2,500 feet of line that could extend from 32<sup>nd</sup> St. to 23<sup>rd</sup> St. and could tie into the existing feeder there at the library. We do have to deal with some extra items in regards to DOH property along with a railroad crossing. Chairman Rapp added the actual plan is to extend this line would be from 23<sup>rd</sup> St. from the corner of the library, tying in there, back up River Road passed Manville up to where the GAC filters are located. We would be installing an 8" line for this entire upgrade. Kim Williams added that when this was presented to council it was stated that this would allow for water to be supplied to Spencer's Landing correct? Mr. Metz advised yes it would and it would also allow for water service to some residence in this area and the Mini Bell Golf course. Kim Williams asked if there was already sewer in this area, Mr. Metz advised there is sewer in this area. Kim added that for future development of Spencer's Landing this would help tremendously for that. Rapp added that he was sure that everyone has seen or heard about the consolidation plan that is being discussed among the Public Service Districts. The meeting we attended recently is that it would be very desirable to have all of the City's and all the Public Service Districts united and linked by water service and that way if anybody ran out of water or had an issue then we could reroute some of the water supply to help feed the area having an issue. A lot of that is in place now, we are linked to Parkersburg, and we are connected to Boaz due to the fact we supply them with water already. But nobody has enough water supply to get water to these outlying areas, it would be emergency use only. This project would allow us to balance our entire system, we would have the ability to move water back and forth, shut off system for maintenance and isolate areas when needed. Last night at City Council there was a discussion on using the ARP money for this project. We are hoping to fund water and sewer projects with part of this money. From the Utility Board standpoint, I think it would be in our best interest to recommend that this project right here needs to move forward for consideration. Rapp asked Metz if he had any idea when this project could be started this year, Metz advised it will basically come down to finding contractors, the longer we wait the longer it's going to be. There are a lot of projects coming up with everyone having this money so if we get in front of the ship were going to be first ones to get it done. Rapp added we have already received \$1.1 million of our \$2.4 million. During the next council meeting we are hoping to have a motion brought forward to allocate some of that money so, if we have this ready to make a recommendation, we hopefully can get the funding for this. Metz asked if we wanted to have Burgess & Niple complete specs so we can put this project out to bid then present to council for approval. Chairman Rapp called for motion for authorization and approval from City Council to allocate \$500,000 to the Vienna Utility Board for the installation of this water line project being recommended as the number 1 water project as presented for the Vienna Utility Board.

#### Motion and Vote

Chairman Rapp called for motion for authorization and approval from City Council to allocate \$500,000 to the Vienna Utility Board for the installation of this water line project being recommended as the number 1 water project. Motioned carried by Steve Eaton was seconded by John Barr. Vote carried in support 4-1.

- C.** Chairman Rapp asked for an Executive Session to discuss a state code legal matter.

#### Motion and Vote

Chairman Rapp called for motion of Executive Session to discuss a state code legal matter. Motioned carried by Steve Eaton was seconded by Kim Williams. Vote carried in support unanimous 5-0.

Executive Session was entered in at 1:55 PM, ended at 2:12 PM. No decision was made was information only

- D. Commercial Stormwater Rate Discussion** – In your packet we have info from several years ago, we measured the Sq. footage of all commercial businesses that were in existence at that time, these are the rates we have used since the ordinance was put in place. Kim Williams said she would like a discussion on this about revisiting some of these rate structures. When looking at impervious sq. footage on commercial side there is a little over 12 million sq. ft., on the residential side I am not sure what the numbers are on the impervious surface, but by taking how many homes we have by an average sq. footage its about same, 12 million square ft. On the revenue side, the commercial accounts bring in \$48,000 annually, the residential is \$243,000. It seems unfair that the residence are paying the bulk of the stormwater. Craig explained that even with a large business we have many strip malls and areas that are broken down as each individual stores therefore, they do not have that large of an impervious surface in general. So based on the tiers they would still only pay the \$10 fee.
- E. VUB Resolution – One Time Pool Sewer Exemption** – Chairman Rapp read resolution it states: Resolution to implement a policy exempting charges, once per year, for the water used to fill swimming pools if the water is not discharged into the sewer system.

Be it resolved by the Vienna Utility Board that is hereby adopts the following policy:

**One-time per year exemption from sewer charges for the water used to fill swimming pools when the water is not discharged into the City of Vienna sewer system.**

1. The owner of a privately-owned swimming pool is exempt one time per year from sewer charges for the water used to fill the owner's swimming pool if the water is not discharged into the sewer system.
2. To qualify for the exemption, the owner must:
  - a. Request the exemption, and,
  - b. Provide the dimensions of the qualifying swimming pool to the Vienna Utility Board within 30 days of filling the swimming pool.
3. The Vienna Utility Board shall calculate the volume of the swimming pool and credit the owner for the amount of water used to fill the pool without charging the owner the corresponding sewer charges.
4. The Vienna Utility Board may inspect any privately – owned swimming pool to verify its dimensions to determine if the pool qualifies for the exemption. (See W.V. Code 16-13A-9b).

Chairman Rapp called for motion to approve Vienna Utility Board Resolution to implement a one-time per year exemption from sewer charges for the water used to fill swimming pools when the water is not discharged into the City of Vienna sewer system.

**Motion and Vote**

Chairman Rapp called for motion to approve Vienna Utility Board Resolution to implement a one – time per year exemption from sewer charges for the water used to fill swimming pools when the water is not discharged into the City of Vienna sewer system. Motioned carried by John Barr was seconded by Steve Eaton. Vote carried in support unanimous 5-0.

**Manager's Report:** Things are going well; we have had some issues with getting supplies, so we have ordered everything needed for project at Boaz we are just again waiting on supplies. We also had a water issue at the Masonic Home, we discovered it was an old meter pit that Parkersburg had in place, it was their meter that fed Masonic Home before we put our line in to run to the tanks, we

thought that old meter was disconnected it was not. We are still trying to locate where the water is coming from, we called Parkersburg they came and looked at it with us. We have shut the main line down and still are trying to locate where the water is coming from. We are going next week to try isolate and put a cap on the main line and get this taken care of. We did have a main break today which crew did get fixed. We are also going to be replacing some hydrants with valves in next few weeks.

**Board Comments:** No comments

Meeting adjourned at 2:41 PM.

Next regular meeting – Friday August 20, 2021 @ 1:00 PM @ 60<sup>th</sup> Street VUB location.

Respectfully submitted,

Lorrie Bond