

**REGULAR COUNCIL SESSION**  
**609 29<sup>th</sup> Street, Vienna, WV 26105**  
**July 13, 2023**  
**6:00 P.M.**

**RECOGNITION OF JACK MATHERS: Hometown Hero Award** Mayor Rapp recognized Jack Mathers as having the vision, organizational skills, and ability to lead others that made the Freedom Festival successful. Mr. Mathers has also lead the Trek Vienna project. Most recently he has lead the pollinator garden project. Mayor Rapp also highlighted the ways he also made McDonough Wildlife Refuge a wonderful place.

Mr. Mathers said he does it for the friendships and the satisfaction of seeing people enjoy the completed parks and projects. Mr. Mathers took time to explain his decisions regarding the pollinator garden and walking trail.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

The Invocation was given by Rod Smith. The Pledge of Allegiance was led by Councilman Jim Leach.

**CALL TO ORDER:**

The Vienna City Council met in Regular Session on July13, 2023. Mayor Rapp called the meeting to order at 6:16pm.

**ROLL CALL:**

Attendance was taken by Mayor Randy Rapp with the following Council members present: Kim Williams, Tom Azinger, Jim Leach, Roger Bibbee, Chris Mancuso, Recorder Melissa Elam, City Attorney Russell Skogstad, and Mayor Randy Rapp. Absent: None.

**PUBLIC FORUM:**

No sign ups for public forum.

**REPORT OF THE MINUTES:**

The minutes of the Regular Council Sessions scheduled on 6/8/2023 and 6/22/2023 have been printed, posted, and circulated. Approved as posted.

**REPORT OF THE TREASURER:**

Councilman Jim Leach reported that the reconciliation of funds have been reviewed and the city is in good standing.

**UNFINISHED BUSINESS:**

1. **ORDINANCE – SECOND READING: Amending 105.02 Open Market Purchases; Competitive Bidding Purchases Increasing The Amount Triggering The Competitive Bid Requirement From \$10,000.00 To \$17,500; Increasing The Non-Competitive Bid, Non-Three Price Purchasing Limit For Materials And Equipment From \$1,000 To \$2,000**  
**(Sponsored by: Mayor Randy Rapp and Recorder Melissa Elam)**

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF VIENNA THAT:

(b)(1) "Except as otherwise provided herein, all purchases of materials, supplies, and equipment for procurement by the City shall be by competitive bidding where the estimated cost or value of such materials, supplies or equipment exceeds the amount of seventeen thousand and five hundred dollars (\$17,500)."

(b)(2) "For the purchase of materials, supplies, and equipment for procurement by the City of a value more than two thousand dollars (\$2,000) and less than seventeen thousand and five hundred dollars (\$17,500), the purchasing agent shall obtain and submit three prices from the open market of said materials, supplies, and equipment, unless said materials, supplies, and equipment are only obtainable from two or fewer sources. In any event, the purchasing agent shall purchase the lowest price qualifying material, supply, and/or equipment.

**Councilman Jim Leach moved to approve the Ordinance – Second Reading: Amending 105.02 Open Market Purchases; Competitive Bidding Purchases Increasing The Amount Triggering The Competitive Bid Requirement From \$10,000.00 To \$17,500; Increasing The Non-Competitive Bid, Non-Three Price Purchasing Limit For Materials And Equipment From \$1,000 To \$2,000. Motion seconded by Councilman Tom Azinger.**

**Councilman Chris Mancuso made a motion to amend the ordinance by striking the change to the lower number and leave it at \$1,000. Seconded by Councilwoman Kim Williams.**

**Roll call vote taken by Mayor Rapp. Councilwoman Kim Williams and Councilman Chris Mancuso voting "yes". Councilman Tom Azinger, Councilman Jim Leach, Councilman Roger Bibbee, Mayor Randy Rapp, and Recorder Melissa Elam voting "no". Vote: 2-5. Amendment failed.**

Councilwoman Kim Williams does not support the change to \$17,500.

**Roll call vote taken by Mayor Rapp. Councilman Tom Azinger, Councilman Jim Leach, Councilman Roger Bibbee, Mayor Randy Rapp, and Recorder Melissa Elam voting "yes". Councilwoman Kim Williams and Councilman Chris Mancuso voting "no". Vote: 5-2.**

**NEW BUSINESS:**

**1. PRESENTATION: Burgess and Niple (Kayak Launch)**

Mike Davis: Images and drawings were shared to show the design, function, and site plan of the kayak launch. The project would include the ramp and parking. The cost includes fencing and lighting. The kayak launch has several ADA specified slopes and rests. Construction costs are estimated to be \$727,500. Total project cost is estimated to be \$891,900. The FLAP grant will cover \$280,000 leaving the cost to the city at \$611,900. A mussel survey has to be done soon in order to start construction next year.

Mayor Randy Rapp said he has been in touch with the people from the FLAP grant and has asked if more funding is available since the project is coming in much more expensive than expected.

Mr. Davis stated a lot of the cost is coming because much of the work will have to take place off a barge.

Councilman Roger Bibbee asked for more details on the mussel survey and Mr. Davis stated that if they are native the mussels will have to be moved.

Councilman Chris Mancuso is concerned about how far out the structure has to extend from the bank. The shallow depth is forcing the distance. He also asked for an idea of how much it would cost to relocate the mussels if they are native. Mr. Davis will get those numbers for council.

Councilman Jim Leach asked how much we have in the project so far. Mr. Davis said design costs were \$24,900. Mr. Leach is concerned about continued silt build up. He is not pleased with this location because of how it has to be designed and the cost that comes with it.

**2. RESOLUTION: Approving Tim Pingley's Re-Appointment to the MOVTA Board**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF VIENNA that TIM PINGLEY, a duly qualified citizen of the City of Vienna, shall be re-appointed to the Mid-Ohio Valley Transit Authority Board as the City's representative for a full three year term to begin upon completion of the current term. This is an unpaid, voluntary position.

**Councilman Roger Bibbee moved to approve the Resolution Approving Tim Pingley's Re-Appointment to the MOVTA Board. Motion seconded by Recorder Melissa Elam.**

No further discussion.

**Roll call vote taken by Mayor Rapp. Councilwoman Kim Williams, Councilman Tom Azinger, Councilman Jim Leach, Councilman Roger Bibbee, Councilman Chris Mancuso, Mayor Randy Rapp, and Recorder Melissa Elam voting "yes". Vote: 7-0.**

**3. RESOLUTION: Authorizing The City To Apply For And Accept, If It Is Awarded, A Grant To Fund The Vienna Trail Network (The Bicycle Trail Project) And Further Authorizes The Finance Director To Allocate Up To Twenty Percent (20%) Of The Total Value Of The Federal Grant In Matching Funds In An Amount Up To, But Not To Exceed, \$12,620.00  
(Sponsored by: Councilman Chris Mancuso and Recorder Melissa Elam)**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF VIENNA, that it hereby authorizes the mayor, and/or council member Chris Mancuso, to apply for and accept on behalf of the City of Vienna, a grant to fund the Vienna Trail Network, for a bicycle trail to be located in the City of Vienna. The grant is for a total of fifty-thousand, four hundred and eighty dollars (\$50,480.00) of which the City agrees to match up to twenty percent (20%) of the total grant, in an amount not to exceed twelve thousand, six hundred and twenty dollars (\$12,620.00).

The finance director is authorized to allocate the matching funds in the 2023-2024 budget. City council agrees to take all steps as are necessary to allocate these funds. The mayor and or council member Chris Mancuso is authorized to execute any and all documents as are reasonably necessary to apply for and accept this grant on behalf of the City of Vienna.

**Councilwoman Kim Williams moved to approve the Resolution Authorizing The City To Apply For And Accept, If It Is Awarded, A Grant To Fund The Vienna Trail Network (The Bicycle Trail Project) And Further Authorizes The Finance Director To Allocate Up To Twenty Percent (20%) Of The Total Value Of The Federal Grant In Matching Funds In An Amount Up To, But Not To Exceed, \$12,620.00. Motion seconded by Councilman Chris Mancuso.**

**Mayor Randy Rapp moved to amend the resolution by taking Mr. Mancuso out of the last sentence granting authorization to execute the documents. Motion seconded by Councilman Jim Leach.**

**Roll call vote taken by Mayor Rapp. Councilwoman Kim Williams, Councilman Tom Azinger, Councilman Jim Leach, Councilman Roger Bibbee, Councilman Chris Mancuso, Mayor Randy Rapp, and Recorder Melissa Elam voting “yes”. Vote: 7-0. Amendment passed.**

Councilman Chris Mancuso explained that the grant goes toward signage, way finding, bicycle racks, and repair stations along the routes.

**Roll call vote taken by Mayor Rapp. Councilwoman Kim Williams, Councilman Tom Azinger, Councilman Jim Leach, Councilman Roger Bibbee, Councilman Chris Mancuso, Mayor Randy Rapp, and Recorder Melissa Elam voting “yes”. Vote: 7-0.**

**4. RESOLUTION: Approving The Final Settlement Agreements In The Ongoing Opioid Litigation With Kroger  
(Sponsored by: Mayor Randy Rapp and Recorder Melissa Elam)**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF VIENNA, upon recommendation of its Opioid Litigation Counsel, that it hereby accepts and adopts the KROGER WEST VIRGINIA STATE-WIDE OPIOID SETTLEMENT AGREEMENT, attached hereto and incorporated by reference herein, as part of the City’s ongoing opioid litigation with KROGER Council further authorizes the mayor, his agents, or designees, to take any steps as are reasonably to adopt these two settlement agreements, including the execution of any and all documents to facilitate the same.

**Councilman Jim Leach moved to approve the Resolution Approving The Final Settlement Agreements In The Ongoing Opioid Litigation With Kroger. Motion seconded by Councilman Roger Bibbee.**

No further discussion.

**Roll call vote taken by Mayor Rapp. Councilwoman Kim Williams, Councilman Tom Azinger, Councilman Jim Leach, Councilman Roger Bibbee, Councilman Chris Mancuso, Mayor Randy Rapp, and Recorder Melissa Elam voting “yes”. Vote: 7-0.**

**5. BID APPROVAL: As Needed Asphalt 2023-2024**

Sealed bids for as needed asphalt paving for the 2023-2024 budget year, were opened on June 29, 2023, at 9:30 am with the following results:

Brown Asphalt	3” Mill & Replace	\$211/Ton
	4” Edge Mill	\$182/ton
	Sewer Storm Catch Basin Riser	\$993 each
	Water Valve Riser	\$175 each

After careful review of the bid proposals, the recommendation for Council approval from the Budget & Finance Committee for as needed asphalt paving is:

Brown Asphalt	3” Mill & Replace	\$211/Ton
	4” Edge Mill	\$182/ton
	Sewer Storm Catch Basin Riser	\$993 each

Water Valve Riser

\$175 each

Funding the project: Primary Funding for this project is budgeted in the City’s General Fund account# 01-570-65-58 but may be utilized by other city departments.

**Recorder Melissa Elam moved to approve the Bid Approval for As Needed Asphalt 2023-2024. Motion seconded by Councilman Roger Bibbee.**

Councilman Chris Mancuso asked why asphalt is bid out differently from concrete? Craig Metz explained that for concrete one is put in by contractor and one is for the material that we would do ourselves.

Councilwoman Kim Williams questioned why some projects don’t come to council if they are using “as needed” asphalt. Mr. Metz said the as needed can be used by any department and referenced the fire department and parks department. Councilwoman Williams believes the walking trail project should have come back to council for approval even though the cost was approved by council already. Mayor Rapp emphasized this bid locks in the price for every department in the city. Councilwoman Williams asked Mr. Metz if he could provide council with a list or map of streets to be paved. Mr. Metz said yes but he depends on feedback from council on what streets they think are priority.

Councilman Jim Leach does not think departments need micromanaged from council. Councilwoman Williams does not believe it is a burden to ask for the street projects. Mr. Metz said changes are made to the schedule regularly and he doesn’t update council every time.

**Roll call vote taken by Mayor Rapp. Councilwoman Kim Williams, Councilman Tom Azinger, Councilman Jim Leach, Councilman Roger Bibbee, Councilman Chris Mancuso, Mayor Randy Rapp, and Recorder Melissa Elam voting “yes”. Vote: 7-0.**

**6. BID APPROVAL: Salt / Deicer 2023-2024**

Sealed bids for salt/deicer for the 2023-2024 budget year, were opened on Thursday, June 29, 2023, at 9:00 am with the following results:

Morton Salt	\$125.00/ton Delivered
	\$128.95/ton Picked up
Compass Minerals	\$106.00/ton Delivered
	\$101.00/ton Picked up
Cargill	\$111.54/ton Delivered
	\$111.00/ton Picked up

After careful review of the bid proposals, the recommendation for Council approval from the Budget & Finance Committee for salt is:

Compass Minerals	\$106.00/ton Delivered
	\$101.00/ton Picked up

Funding the project: Funding for this project is budgeted in the City’s General Fund account# 01-570-55-41.

**Councilman Jim Leach moved to approve the Bid Approval for Salt / Deicer 2023-2024. Motion seconded by Councilman Roger Bibbee.**

No discussion.

**Roll call vote taken by Mayor Rapp. Councilwoman Kim Williams, Councilman Tom Azinger, Councilman Jim Leach, Councilman Roger Bibbee, Councilman Chris Mancuso, Mayor Randy Rapp, and Recorder Melissa Elam voting “yes”. Vote: 7-0.**

**7. BID APPROVAL: Street Concrete 2023-2024**

Sealed bids for the cost of ready mix concrete and flowable fill were opened on Thursday, June 29, 2023, at 9:45 am with the following results:

	LSM Backfill	Class B
Smith Concrete	\$148.00/yard	\$179.00/sq ft.

After careful review of the bid proposals, the recommendation for Council approval from the Budget & Finance Committee for concrete replacement for the 2023-2024 budget year is:

Smith Concrete	\$148.00/yard	\$179.00/sq ft..
----------------	---------------	------------------

Funding the project: Primary funding for this project is budgeted in the City's General Fund account# 01-570-65-58 but may be utilized by other departments.

**Councilman Tom Azinger moved to approve the Bid Approval for Street Concrete 2023-2024. Motion seconded by Councilman Jim Leach.**

No discussion.

**Roll call vote taken by Mayor Rapp. Councilwoman Kim Williams, Councilman Tom Azinger, Councilman Jim Leach, Councilman Roger Bibbee, Councilman Chris Mancuso, Mayor Randy Rapp, and Recorder Melissa Elam voting "yes". Vote: 7-0.**

#### **8. BID APPROVAL: Concrete Replacement 2023-2024**

Sealed bids for the cost of concrete replacement were opened on Thursday, June 29, 2023, at 9:15 am with the following results:

	Concrete Replacement	Subgrade Replacement
Jimmie Harper Construction	\$35.00/sq ft.	\$22.00/sq ft.

After careful review of the bid proposals, the recommendation for Council approval from the Budget & Finance Committee for concrete replacement for the 2023-2024 budget year is:

Jimmie Harper Construction	\$35.00/sq ft.	\$22.00/sq ft.
----------------------------	----------------	----------------

Funding the project: Primary funding for this project is budgeted in the City's General Fund account# 01-570-65-58 but may also be utilized by other departments.

**Councilman Jim Leach moved to approve the Bid Approval for Concrete Replacement 2023-2024. Motion seconded by Recorder Melissa Elam.**

Councilman Chris Mancuso asked if sidewalk repair projects use this concrete. Mr. Metz said they do not.

**Roll call vote taken by Mayor Rapp. Councilwoman Kim Williams, Councilman Tom Azinger, Councilman Jim Leach, Councilman Roger Bibbee, Councilman Chris Mancuso, Mayor Randy Rapp, and Recorder Melissa Elam voting "yes". Vote: 7-0.**

#### **9. BID APPROVAL: Collection of Residential Recycled Materials 2023-2024**

The bids for the Collection of Residential Recycled Materials were opened on June 29, 2023 at 11:00am with the following recommendation below:

Haul Away Trash LLC	\$3.48/month per customer
Rumpke Waste and Recycling	\$4.75/month per customer

Let this recommendation serve also as an authorization for the Mayor of the City of Vienna to execute the contract with the above vendor. This is a 3 year contract with both parties ability to extend it for an additional 2 years.

**Councilman Jim Leach moved to approve the Bid Approval for Collection of Residential Recycled Materials 2023-2024. Motion seconded by Recorder Melissa Elam.**

No discussion.

**Roll call vote taken by Mayor Rapp. Councilwoman Kim Williams, Councilman Tom Azinger, Councilman Jim Leach, Councilman Roger Bibbee, Councilman Chris Mancuso, Mayor Randy Rapp, and Recorder Melissa Elam voting “yes”. Vote: 7-0.**

**10. ORDINANCE – FIRST READING: Amending 951.01, Definitions, To Include The Pollinator Garden And Walking Trail Park Located At 28th Street And 1st Avenue Into The Vienna Park System (Sponsored by: Councilwoman Kim Williams and Councilman Chris Mancuso)**

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF VIENNA THAT:

WHEREAS, it is the intent of this ordinance to incorporate the pollinator garden and walking trail park located at 28th St. and 1st Ave. into the Vienna Park System, for purposes of regulation, as per Vienna Municipal Code Article 951 (Park Regulations):

951.01(a) is hereby amended as follows:

“(a) “Park” means Jackson Memorial Park, Spencer Park, McDonough Wildlife, Maplewood Park, the Walking Trail Park and Pollinator Garden located at 28th St. and 1st Ave., and all land controlled or managed by the Board of Parks and Recreation and Director of Parks.”

Craig Metz stated the Public Works Department takes pride in the work they do. They stepped in and made it a nice place. They feel like it is being taken away from them. He mentioned that there are other parks in Vienna where nothing has been done.

Mayor Rapp read an email from Steve Black: He has never requested that the parks being discussed be brought into the park system. He thinks the current system for taking care of the properties works. He would need an additional employee to come from Public Works but that is not a good solution.

**Councilwoman Kim Williams moved to approve the Ordinance – First Reading Amending 951.01, Definitions, To Include The Pollinator Garden And Walking Trail Park Located At 28th Street And 1st Avenue Into The Vienna Park System. Motion seconded by Councilman Chris Mancuso.**

Councilwoman Kim Williams said the intention is not to slight Public Works. She believes it should be brought into the park system because we are making significant investment into it and would like to further develop it. She questioned why mowing couldn't be done by a temporary service to help cut down on overtime in Public Works. She thinks more grants might be available if it is a park. She hopes Spencer's Landing will someday be a park as well.

Mayor Randy Rapp stated that we have mowed the property since the city bought Manville. He also doesn't think it makes sense for an outside company to mow it.

Councilman Chris Mancuso thinks the ordinance acknowledges the hard work that has been put in to the property and to distinguish it as a park. The property adds value to the city.

Councilman Jim Leach thinks there is value in allowing the department heads to run things as they are as long as it works well.

Councilman Tom Azinger stated if it's not broke don't fix it.

Councilwoman Kim Williams said Public Works is short staffed and thinks this change would help them.

Craig Metz said most of the overtime is for the water department dealing with water breaks after hours.

Councilwoman Kim Williams said her opinion is if it is a park it should be put in Parks.

**Roll call vote taken by Mayor Rapp. Councilwoman Kim Williams and Councilman Chris Mancuso voting “yes”. Councilman Tom Azinger, Councilman Roger Bibbee, Councilman Jim Leach, Mayor Randy Rapp, and Recorder Melissa Elam voting “no”. Vote: 2-5.**

**11. ORDINANCE – FIRST READING: Codifying A Procedure For The Acceptance Of Gifts, Loans, Services, Or Goods Of A Value More Than \$1,000 From A Governmental Or Non-Profit Organization (Sponsored by: Councilwoman Kim Williams and Councilman Chris Mancuso)**

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF VIENNA THAT:

1. When any Federal or State government or non-profit organization, agency, or officer thereof awards to the City services, equipment, supplies, materials, or funds over one thousand dollars (\$1,000) in

value by way of gift, grant, or loan, the City, acting only with the consent of City Council, may accept such an award by resolution.

2. Upon Council's acceptance, the mayor may authorize any officer of the City to receive such services, equipment, supplies, materials, or funds on behalf of the City subject to the terms of the award and the rules and regulations of the agency making the award.

3. The City of Vienna, its officers, agents, or assigns may take any steps as are reasonably necessary to apply, request, or otherwise avail themselves of, or to, any Federal or State government, non-profit organization, agency, or officer for services, equipment, supplies, materials, or funds without prior consent of Council unless said application or request obligates the City to match or in any way otherwise obligates funds from the City treasury as part of, or condition of, any grant, loan, or gift. If there is such an obligation or condition, the City of Vienna, its officers, agents, or assigns may apply for said grant, gift, or loan only with the consent of the Council.

Councilman Chris Mancuso would like this to be passed so we can keep track of and acknowledge grants.

Councilwoman Kim Williams said when money comes back in to the budget council should be notified.

**Councilwoman Kim Williams moved to approve the Ordinance – First Reading Codifying A Procedure For The Acceptance Of Gifts, Loans, Services, Or Goods Of A Value More Than \$1,000 From A Governmental Or Non-Profit Organization. Motion seconded by Councilman Chris Mancuso.**

Councilwoman Kim Williams appreciates Mr. Skogstad working on the rewrite.

Recorder Melissa Elam believes grants should only be pursued for projects that already have council's approval. If it is a matching grant, council should approve it first. All grants received should be communicated to council along with the intended use. All grants should be accepted and received by council as matter of being grateful and being official city business. If there is money in the budget that is not being used due to grant money coming in, that money would be subject to a budget revision.

Attorney Russ Skogstad said anything that affects the treasury has to come before council along with anything that encumbers funds such as a vehicle donation that the city would have to carry insurance on. The ordinance as it reads codifies things we already do and adds limitations.

Recorder Elam asked what our process is for accepting gifts for projects that haven't come to council. Mr. Skogstad said the money is received and then the money goes into the general fund. Any donation that comes to the city that doesn't have council's approval goes to the general fund. Recorder Elam sees the problem being a communication issue and allowing council to participate in the gratitude. She doesn't think this ordinance is necessary.

Councilman Jim Leach thinks this is another layer of control being added. Disagrees with the idea of approving gifts.

Councilwoman Kim Williams asked what Recorder Elam meant by communication. Recorder Elam used the pool as an example and explained that on the backside grants would be applied for. Anything that needs a match would come to council. Once grants are awarded it would be an agenda item that intentionally notices council of the money received. She has confidence in the bookkeeping side of grant money and thinks the person who applies should be the one to bring it to council for acknowledgement. Councilwoman Williams emphasized that gray area causes confusion and thinks the ordinance would solve those problems.

Attorney Russ Skogstad said the ordinance bypasses the authority of the executive branch.

Mayor Randy Rapp thinks this is another layer of government we don't need.

**Roll call vote taken by Mayor Rapp. Councilwoman Kim Williams and Councilman Chris Mancuso voting "yes". Councilman Tom Azinger, Councilman Roger Bibbee, Councilman Jim Leach, Mayor Randy Rapp, and Recorder Melissa Elam voting "no". Vote: 2-5.**

## **12. DISCUSSION: Economic Developer Position**

Councilman Jim Leach is looking for guidance on how to proceed. He would like to see goals put together for what we are looking to achieve. He thinks this could be the highest paid person in the city. He is not sure what the qualifications or job description would be. He believes the position will pay for itself. He is looking for a different skill set and job than what Paul Thornton previously did. He would like to see a city advocate that has initiative.

Mayor Randy Rapp gave an example that if we had an economic development employee they could market the city of Vienna for townhouses to be put in on the Manville site. Said we do not have the ability to market and recruit currently.

Recorder Melissa Elam asked if the burden is on council to come up with the job details or if there is a consultant that could help develop the persona of who the city would be looking for. Councilman Leach said headhunters can be used.

Mayor Rapp noted that WVUP purchased OVU and there is opportunity to bring companies and new residents to the area.

Councilman Chris Mancuso would have liked to had someone from Vienna at the table and was thankful for the Wood County Development Authority and the work they did.

Recorder Melissa Elam suggested having a subcommittee that can start to brainstorm what we are looking for.

Mayor Randy Rapp would like to get input from Lindsey Piersol on how to proceed.

Councilman Jim Leach invited Councilman Mancuso and Councilwoman Williams to join him on a subcommittee that could meet with Ms. Piersol and get the ball rolling. They agreed and Mayor Rapp will contact Ms. Piersol.

Councilman Tom Azinger noted that there are talented retired executives in the area that may be good to consider.

**13. UPDATE: Jackson Pool**

Recorder Melissa Elam reported that the pre-bid meeting on July 5<sup>th</sup> went well. Several contractors attended. There was a request to extend the bid due date by two weeks. We felt it was too much but have agreed to extending it by one week which will make bids due on Wednesday, August 2<sup>nd</sup> by 11:00.

**COUNCIL COMMENTS:**

Mayor Rapp shared a thank you note to Vienna City Council from the Friends of Vienna.

Councilwoman Kim Williams went to the Family Fun Weekend. She was very impressed with the kid portion. Thanked Linda Kern, the Holly Days royalty, and Parks Department for all their work.

Councilman Chris Mancuso noted that the city still doesn't have a comprehensive plan. He also pointed out that he presented a concept idea for Spencer's Landing last year but no action has been taken yet. He would like to see steps being taken to develop that property.

Councilman Jim Leach does not feel the city has the capacity to take on additional projects at this time. He understands Mr. Mancuso's concerns and agrees that things need to move forward.

**Meeting adjourned at 8:24pm.**

\_\_\_\_\_  
Melissa Elam, Recorder

\_\_\_\_\_  
Randall C. Rapp, Mayor

APPROVED: \_\_\_\_\_  
                  Initials                    Date