

SPECIAL COUNCIL SESSION
609 29th Street, Vienna, WV 26105
March 2, 2023
6:00 P.M.

INVOCATION AND PLEDGE OF ALLEGIANCE:

The Invocation was given by Mayor Randy Rapp. The Pledge of Allegiance was led by Councilman Tom Azinger.

CALL TO ORDER:

The Vienna City Council met in Special Session on March 2, 2023. Mayor Randy Rapp called the meeting to order at 6:02pm.

ROLL CALL:

Attendance was taken by Recorder Melissa Elam with the following Council members present: Kim Williams, Tom Azinger, Jim Leach, Roger Bibbee, Chris Mancuso, Recorder Melissa Elam, and Mayor Randy Rapp. Absent: City Attorney Russell Skogstad.

REPORT OF THE MINUTES:

The minutes of the Regular Council Session scheduled on 2/23/2023 have been printed, posted, and circulated. Councilwoman Kim Williams requested an addition of her desire to have had a representative from Friends of Vienna present for questions. It will be added and presented at the next Council meeting.

UNFINISHED BUSINESS:

1. None.

NEW BUSINESS:

1. DISCUSSION: 2023-2024 BUDGET

Regarding **City Council (410)**, Councilwoman Kim Williams would like to see more money dedicated to developing Spencer's Landing in the City Council budget. She specifically would like restrooms to be installed. Recorder Melissa Elam would like a full plan for the area before deciding where restrooms will go. Councilman Chris Mancuso believes the \$25,000 in the budget is not enough. He would like to see an amount that would cover hiring an engineering firm.

Regarding **Data Processing (439)**, Councilman Chris Mancuso asked if another employee will be added as the IT Director. Mayor Rapp stated that Garrett Holmes will be offered the Director position and another employee will not be hired. Professional services covers climbing towers, etc. and Mr. Holmes did not see the need for the amount from the previous year. Mr. Mancuso asked if the amount budgeted for capital outlay – equipment is sufficient. Mr. Holmes explained his reasoning and is satisfied with the amount. Mr. Mancuso asked about the emergency phone at McDonough and Mr. Holmes stated he is having to side step our current internet provider to get it fixed. Councilwoman Williams asked about the technology rotation schedule. Mr. Holmes explained his plan and strategy for replacing computers.

Regarding **Police Department (455)**, Chief Pifer is adding a civilian investigator. Councilman Jim Leach asked about the performance of the tip411 app. Chief Pifer would like more people to utilize it however he believes it is still a valuable service. Chief Pifer will supply Council with costs for radar recorders that he would like to utilize again. Councilman Tom Azinger wants a significant pay increase in the future to be considered for our police force. Councilwoman Kim Williams asked how the pension number is calculated. Finance Director Amy Roberts explained variables such as how many are on the payroll on June 30, salaries, employee contribution, city contribution, state contribution, and more. Ms. Williams asked about the \$91,200 in capital outlay – equipment. Mrs. Roberts explained that Chief Pifer asked for two cruisers in the current budget but he doesn't think they will be obtained in time. The 23-24 budget number will cover four new cruisers.

Regarding **Fire Department (500)**, Mayor Rapp explained that a safety inspector will be hired... Councilman Chris Mancuso ... Councilman Roger Bibbee... Mayor Rapp said a database would be maintained. Mr. Bibbee said this position would also respond to emergencies during the daytime shift. This position will give the department another person to respond and also be productive and provide a valuable service. Councilwoman Williams asked how much they will make. Mrs. Roberts said it will be \$22/hr and will be full-time.

Regarding Parks (540), Parks Director Steve Black said his capital outlay priorities are repaving the community building parking lot, exercise pieces, bridges for Jackson Park that need replaced and will be ADA compliant, and a walk behind mower. Councilwoman Kim Williams asked about money needed for

new baseball fields. Mr. Black said most work will be done in-house. Dugouts, fencing, backstops, and bleachers can be moved from the old fields. Ms. Williams asked if fields will be placed near the sledding hill. Mr. Metz said the work that is being done at the sledding hill now is being done by Public Works because of a blocked culvert. Mayor Rapp stated he will be talking to the Park Board about location for the ballfields. Recorder Melissa Elam asked if resealing the community building is an option. Mr. Metz said the condition is beyond resealing. Councilman Chris Mancuso asked if anything needs to be in the budget for the proposed soccer fields. Mr. Black said not yet. Mr. Black said as far as recreation sports goes, he handles grounds, maintenance, and upkeep.

Regarding VRIA (541), Mrs. Roberts explained that the city's contribution is based on past numbers that came from the Parks and Recreation budget.

*Dismissed for break at 7:27pm.

*Resumed at 7:34pm.

Regarding **Swimming Pool (542)**, Councilman Chris Mancuso asked if we need a capital outlay number included for the cost of constructing the pool. Mayor Rapp and Councilman Leach feel determining a capital outlay amount is premature. Mr. Mancuso and Ms. Williams would like Council to consider including those numbers in the budget.

Regarding **Streets (570)**, Craig Metz said most of his increase is for vehicles. Ms. Williams asked if the vinyl printer is a new addition or if it is a replacement. Mr. Metz said replacement.

Regarding **Beautification (579)**, Councilman Bibbee asked if the gas company will have to replace the median at 28th Street if they tear it up. Mayor Rapp said no because it is a state highway right of way. Councilwoman Kim Williams asked Jack Mathers for a breakdown of line item 41.

Regarding **Tree Commission (600)**, Jack Mathers has a grant match for a tree assessment and inventory. His primary concern is hazard trees and risk. It would include public property and right of ways. Private property trees would be "off point" and they can be assessed as well. A plaza is also being planned for Founder's Park. Councilman Mancuso asked if Founder's Park will be a park and be maintained by that department. Mayor Rapp said it is not a park and that public works has been maintaining it. Councilwoman Williams asked who will maintain the database software for the tree assessment. Mr. Mathers stated it can be incorporated with the GIS that Public Works uses and can also be used with the TREK Vienna Program. Ms. Williams asked if a sign for that property is budgeted. Mr. Mathers said not yet.

Regarding **Community Center (905)**, Councilwoman Williams asked about the ice machine request and it was determined that it was left off accidentally. Mrs. Roberts will correct it.

Councilwoman Williams asked Amy Roberts to provide figures for including a longevity raise for part time employees also.

COUNCIL COMMENTS:

None.

ANNOUNCEMENTS:

None.

Meeting adjourned at 8:20 p.m.

Melissa Elam, Recorder

Randall C. Rapp, Mayor

APPROVED: _____
 Initials Date