

SPECIAL COUNCIL SESSION
609 29th Street, Vienna, WV 26105
February 3, 2022
6:00 P.M.

INVOCATION AND PLEDGE OF ALLEGIANCE:

The Invocation was given by Rod Smith. The Pledge of Allegiance was led by Attorney Russ Skogstad.

CALL TO ORDER:

The Vienna City Council met in Special Session on February 3, 2022. Mayor Randy Rapp called the meeting to order at 6:01pm.

ROLL CALL:

Attendance was taken by Recorder Melissa Elam with the following Council members present: Kim Williams, Roger Bibbee, Tom Azinger, Chuck Noffsinger, Jim Leach, Recorder Melissa Elam, City Attorney Russell Skogstad, and Mayor Randy Rapp.

PUBLIC FORUM:

Brenda Powell (1409 36th Street): Cats are still a problem in the city. Can the city use past resources like the animal control vehicle and traps (and even financially) toward helping with the cats for spay and neutering? She spoke with Andrew Yost with the Department of Agriculture about requesting grant money to help with the cat problem. Grant applications can be found at agriculture.wv.gov. His phone number is 304-389-9750.

REPORT OF THE MINUTES:

The minutes of the Special Council Session scheduled on 2/1/2022 have been printed, posted, and circulated. Approved as posted.

REPORT OF THE TREASURER:

Report will be given at the next Regular Council Meeting on February 10, 2022.

UNFINISHED BUSINESS:

1. None.

NEW BUSINESS:

1. BUDGET PRESENTATIONS:

Amy Roberts, Finance Director, addressed Council to give an overview of the budget process. Salary line items will be completed in the next few weeks. She completes line item 19 which are lease payment that we are already committed to. Line 26 is property and casualty insurance and we don't have those numbers yet. Line 11 is the Segra system and we are sorting through billing issues... phones but also includes intranet, firewall, etc. We are cancelling some redundancy with Suddenlink and Frontier.

Kevin Parrish presented his 2022-2023 budget requests for the following: Building Inspector, Planning and Zoning, and Code Enforcement. Not requesting any changes from last year. Spoke to Council about starting wages at the city which are \$11.89 for labor and \$11.67 for office. Asked council to consider increasing starting wages by \$2 and to increase existing employees as well to be fair.

Chief Pifer presented his 2022-2023 budget requests for the following: Police Department and Police Judge. Asking for \$2 increase across the board for all employees. Asking for two additional police officer positions. Add one captain position and eliminate a sergeant position.

Chief Scholl presented his 2022-2023 budget requests for the following: Fire Department. Asking to move maintenance technician designation from S3 to S4. Needs to replace front ramp and install a hot water heating system in it. Needs to replace the supply lines for their pumps.

Josh McQuaide presented his 2022-2023 budget requests for the following: Data Processing. Mr. McQuaide covered what wasn't working when he became IT Director and what he has accomplished to date. Asking for a raise of \$14,000 for IT Director and \$8,112 for the assistant noting multiple positions and responsibilities that they fulfill. Showed council his timesheets of overtime and salary comps. He stated he had thought about finding work somewhere else several months ago but when he was needed to continue IT work due to the former IT Director leaving, he

didn't want to leave the city without someone. Increase in Professional Services is due to fibrous network that needs to be updated and installed on water towers. Increase in Capital Outlay Equipment is for getting computers around the city upgraded and to get the replacement cycle current. He can build them himself and only replace the parts needed for \$600 instead of paying \$1,500 for new computers. Fifty-two computers need replaced by 2023. Asking for \$40,000 for drones that would mostly be used for police and fire but could add valuable services to other departments in the city.

Jack Mathers presented his 2022-2023 budget requests for the following: Beautification and Tree Commission. Presented Council with booklets that are going to be going into the schools that go along with TREK Vienna. Under Beautification, Materials and Supplies, he noted that the corner of River Road and 28th was the location of Joseph Spencer's home and can be developed to add a historic sign, pollinator plantings, and a shelter. Also, adding electric to Eagle Park at 30th Street so they can illuminate trees that will be planted during Christmas like ones in the median. He has been asked to put in a blockade of trees at Spencer's Landing along the Harper property boundary but he won't do that until the plan for Spencer's Landing is in place. In the Tree Commission budget, Line 66 is phase 2 of TREK Vienna. He provided samples of the TREK Vienna message boards.

COUNCIL COMMENTS:

None.

ANNOUNCEMENTS:

Next Regular City Council Meeting is next Thursday, February 10, 2022.

Meeting adjourned at 8:27 p.m.

Melissa Elam, Recorder

Randall C. Rapp, Mayor

APPROVED: _____
 Initials Date