

**CITY OF VIENNA
REGULAR COUNCIL SESSION
Council Chambers
609 29th Street, Vienna, WV
November 10, 2021
6:00 p.m.**

INVOCATION & PLEDGE OF ALLEGIANCE

CALL TO ORDER

ROLL CALL

PUBLIC FORUM

REPORT OF THE MINUTES

REPORT OF THE TREASURER

UNFINISHED BUSINESS:

None

NEW BUSINESS:

1. **Resolution** – Amending the 2019-2020 Community Development Block Grant Action Plan.
2. **Bid Recommendation** – Painting & Repairs City Building Exterior
3. **Bid Recommendation** – Parks Dept. Skid Steer w/attachments
4. **2021-2022 General Fund Budget Revision #2**
5. **Resolution** - To Implement a COVID-19 Vaccination Incentive Program for the Vienna Volunteer Fire Department.

COUNCIL COMMENTS:

ANNOUNCEMENTS:

- The Regular Council meeting scheduled for November 25, 2021 (Thanksgiving) has been cancelled.
- The next Regular Council Session is scheduled for December 9, 2021, at 6:00 p.m.

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VIENNA that the following budget amendment be made to the City of Vienna's 2019 Annual Action Plan. This amendment pertains to the Community Development Block Grant COVID-19 grant funds.

Project	Current Budget	Proposed Budget Change	Total
Small Business Relief Program	\$63,506	+\$35,000	\$98,506
Family Relief Fund Program	\$56,370	-\$35,000	\$21,370

Upon adoption of this Resolution, the City Council of the City of Vienna hereby adopts the amended 2019 -2020 Annual Action Plan for its Community Development Block Grant Program.

Randall C. Rapp, Mayor

ATTEST:

Melissa Elam, City Recorder

Date: _____

Memo

To: Mayor & Council
From: Amy Roberts
Date: 10/28/2021
Re: Bid Recommendation

Sealed bids for the painting and repairs to the exterior of the city building were opened on Friday, October 22, 2021 at 10:00 am with the following results:

American Star Painting \$65,830.00

After careful review of the bid proposals, the recommendation for Council approval from the Budget & Finance Committee for the painting and repairs to the exterior of the city building is:

American Star Painting \$65,830.00

Funding the project: Funding for this project is budgeted in the City's General Fund 01-440-40-15.

**CITY OF VIENNA
PAINTING & REPAIRS OF THE CITY BUILDING
BID #CH 22-01**

Bid specifications for the painting and repairs of the Vienna City Building, located at 609 29th Street, include the following:

1. Painting the City Building colors shall be determined between the Mayor and successful bidder.
2. Power wash the entire building.
3. Repair cracks by applying a coat of Dryvit Primus Adhesive Base 60, with mesh embedded in it. Once cured, apply Dryvit to match the colors chosen.
4. EIF's repairs to front and right side – coat with mesh and EIF's repair to match colors chosen.
5. Replace window lintel.
6. Repair wood trim around garage door.
7. Replace and paint man door at rear of building, part of ambulance bay.
8. Caulk building as needed using Latex Paintable Caulking.
9. Repaint EIF's, brick, garage door, wood ceiling going up the staircase, stringers, bottom of the steps, pickets, and post. Prime as needed using Sherwin Williams Oil Base Primer and two coats of Sherwin Williams Exterior Satin Duration.
10. Replace all stair treads with same size as existing stairs in rear of building. Paint to match chosen color and broadcast sand into coating. Replace any stair spindles as needed, and paint to match.
11. Top of steps in the rear of the building – apply one coat of Sherwin Williams Rexthane and broadcast sand into coating and apply a finish coat of Rexthane.
12. Pipe Bollard – Clean and apply two coats of PPG Durathane Safety Yellow.
13. Repaint three roofs – one in the front, one on the right side, and one in the back. Apply two coats of the color to be determined, using PPG Durathane.
14. Facia and Gutters on the right side and rear of the building – apply two coats of Sherwin Williams Duration.
15. Hollow metal doors and frames – apply two coats of PPG Durathane using the color to be determined.

Please refer to pictures included in the bid packet for major problem areas, circled in "red."

There will be a Mandatory pre-bid meeting on Wednesday, October 13, 2021 at 9:00am at the Vienna City Building 609 29th Street, Vienna, WV.

Please be advised that for project bids over \$25,000 a bid bond of 5% must accompany your bid.

Contact Steve Black at (304) 295-4541, ext.336 with questions.

Memo

To: Mayor & Council

From: Amy Roberts

Date: 10/28/2021

Re: Bid Recommendation

Sealed bids for the purchase of a skid steer for the Parks Dept were opened on Friday, October 22, 2021 at 10:30 am with the following results:

Boyd Cat Unit - \$74,524.14 Attachments - \$36,511.00

Jefferds Corporation Unit - \$62,374.00 Attachments - \$23,274.00

After careful review of the bid proposals, the recommendation for Council approval from the Budget & Finance Committee for the purchase of a skid steer for the Parks Dept with the needed attachments is:

Jefferds Corporation Unit - \$62,374.00 Attachments - \$23,274.00

Funding the project: Funding for this project is budgeted in the City's General Fund 01-540-65-59 pending financing.

**CITY OF VIENNA PARKS DEPARTMENT
PURCHASE TRACK SKID STEER WITH ATTACHMENTS
Bid #PK 22-02B**

Sealed bid for the purchase of a track skid steer with the following specifications:

1. Cab includes heat and a/c
2. Hydraulic coupler
3. Bucket and forks

Request prices for the following attachments:

1. 72" Angle broom
2. 72" Brush hog
3. Auger Drive Unit
4. Auger Flights – 12" and 18"
5. 72" Flail mower

Prefer piece of equipment that has fittings compatible with CAT attachments, which belong to the City's Public Works Department.

Support and maintenance crew readily available as needed, within a 15 mile radius.

Rental or loaner equipment available if needed.

Completion of attached Bid Specifications sheets, including "additional" sheet with specifications omitted from initial bid.

Contact Steve Black at (304) 295-5070, ext 366, between 7:30am – 3:30pm with questions.

**Additional Bid Specifications for Track Skid Steer
Bid #PK 22-02B**

- Must have suspended undercarriage
- Must have one piece sealed and pressurized Cab
- Must have Net HP of **72.9**
- Must have a Rated Operated Capacity of **4370lbs**
- Must have Hydraulic tank with anti-cavitation feature
- Two Speed as STD Feature
- At Least 4000 psi High Flow System pressure
- 10 Gal Hydraulic Capacity Minimum
- Requires Triple Flange Idlers for stability and retaining tracks on uneven ground.
- Requires Integrated Rear View Camera
- In Cab display must be able to store 50 user profiles and security operator preference
- Up to 23 customizable machine and display parameters (such as drive and implement response, ride control activation speed, reversing fan settings, language, security lockout timing, gauge layout, background color).
- 6,000 hours hydraulic oil change interval; reduces owning and operating costs.
- Air Suspension Seat; Heated with Lumbar Support for Operator Comfort.
- Arm bars and joysticks can be adjusted independently of the seat, to provide a wide range of comfortable positions for operators of any size.
- Standard, Low Effort Joysticks for reduced hand and arm fatigue.
- Minimum length of track on the ground 1630 (64.2 in)
- Cab actuated hydraulic coupler
- Require Bar style tracks 450MM(17.7 IN)
- Rear Lights
- Cooling Fan must be on demand.
- LED Lights required
- Radio am/fm Bluetooth required
- Must have a Battery disconnect for Battery preservation and basic machine security
- An electronic torque management feature shall allow maximum power to the tracks while minimizing engine stalling.
- The machine shall be equipped with a hydraulically driven fan, eliminating maintenance costs and friction losses associated with a belt.
- Dual, variable-displacement, axial piston pumps shall be driven off the engine and provide hydraulic flow to the drive motors via a closed loop system.
- The pins shall have countersunk grease fittings to protect them from damage.
- Cantilevered pins in the loader linkage shall be forged and induction hardened, and shall be the same diameter all the way through using a flagged end to secure them to one side, allowing them to rotate in the corresponding bore.
- Machine shall have a universal coupler interface to easily change work tools.
- Maintenance points shall be grouped in easily accessible, ground level locations.
- The machine shall be equipped with grouped filter configuration with fuel/water separator filter and hydraulic oil filter being cartridge style.
- The engine shall be mounted lengthwise for better accessibility.
- The machine shall not have any required daily maintenance points that require lifting of the cab structure.
- All filters shall be easily accessible from the ground, which makes routine service quicker and virtually spill free.
- The machine shall be equipped with sight gauges on the hydraulic tank and the radiator.

COMPACT TRACK LOADERS
BID SPECIFICATION

Compliant?

BASIC SPECIFICATIONS

- Y ___ N ___ Net power using SAE 1349 shall be at least 72.9 hp (54.4kW).
- Y ___ N ___ Gross power using SAE J1895 shall be at least 74.3 hp (55.4 kW).
- Y ___ N ___ Operating weight shall be 10680 lb (4840 kg) when equipped with 17.7 in (450 mm) wide tracks.
Machine shall have a maximum length of 146.2 in (3714 mm) with bucket on ground and 117.6 in (2985 mm) without bucket on ground.
- Y ___ N ___ Machine width shall be 78.0 in (1981 mm) when equipped with 17.7 in (450mm) wide tracks.
- Y ___ N ___ Machine shall have a maximum overall height of 158.1 in (4015 mm).
- Y ___ N ___ This height to the top of the cab shall be 83.2 in (2113 mm).
- Y ___ N ___ Machine shall have a minimum ground clearance of no less than 6.9 in (226 mm).

ENGINE

- Y ___ N ___ Engine shall be a 3.3 L, Turbo Diesel Engine, meeting Tier 4 Final and EU Stage V emissions standards.
- Y ___ N ___ The engine emissions solution shall incorporate the latest Tier 4 Final emissions technology which captures particulate matter by utilizing a wall flow filter design.
- Y ___ N ___ Engine shall be direct fuel injected, turbocharged, liquid cooled and shall have four cylinders.
- Y ___ N ___ Engine shall have a total displacement of not less than 203 in3 (3.3 L).
- Y ___ N ___ The engine shall be equipped with an alternator that has a charging capacity of at least 60 amperes.
- Y ___ N ___ Glow plugs shall be provided for improved starting in cold weather (not after starting aid).
- Y ___ N ___ Air filtration shall be accomplished via a radial seal air cleaner with a secondary backup, as well as a convenient in-cab air flow restriction indicator. The air intake system shall be designed to accept an external pre-cleaner.
- Y ___ N ___ The machine shall not have any cooling cores or condenser mounted or stacked on top or below the radiator, restricting cooling capacity.
- Y ___ N ___ The engine and hydraulic oil coolers shall have an ambient temperature cooling capacity of 109 degrees F (43 degrees C).
- Y ___ N ___ The cooling system shall pull air in from the rear of the machine and exhausted through the top of the cooling package, directing it away from the operator and site bystanders.
- Y ___ N ___ The cooling fan shall not be belt driven, but should be powered by a hydraulic motor that is demand driven (activated by an electrical solenoid) based on climate and heat loads. When fan is active it must maintain constant airflow and fan speed, even under a load that would cause the engine to lug.
- Y ___ N ___ Reversing Fan must be available to assist in removing material from the rear door intake screen. Must provide both automatic and manual purge modes.
- Y ___ N ___ The machine shall have an electronic torque management system that automatically de-strokes the hydro pump to reduce the chance of stalling the engine during lugging.
- Y ___ N ___ There shall be no more than two belts driven off the engine.
- Y ___ N ___ The machine shall have braided, color-coded and numbered wiring harness for easy diagnostics.
- Y ___ N ___ The machine shall have sealed pin connectors to prevent dirt and moisture infiltration.
- Y ___ N ___ The machine shall be equipped with a battery that has at least 12 volts and 850 CCA for cold start capabilities in 32 degrees F (0 degrees C) climate.
- Y ___ N ___ Battery Disconnect switch (master switch) must be available which will provide a basic level of machine security and prevent battery drain during periods of inactivity.
- Y ___ N ___ The machine shall be equipped with a water-in-fuel sensor and in cab indicator.
- Y ___ N ___ Exhaust flow and cooling package airflow should be mixed to reduce temperature of exhaust gases leaving the exhaust stack.

POWERTRAIN/TRANSMISSION

- Y ___ N ___ Two hydrostatic axial piston drive pumps shall be splined directly to the engine via a flexible coupling for maximum efficiency, reliability and serviceability and shall power the final drive motors, driving the tracks.
- Y ___ N ___ Hydrostatic drive pumps shall be contained in a mono-block housing for maximum reliability and durability.
- Y ___ N ___ The drive system shall be of an external positive drive with steel on steel contact of tooth and sprocket engagement.
- Y ___ N ___ Hand and foot throttles shall be provided to allow the operator to match engine speed to a task. The hand throttle shall allow the operator to maintain consistent engine speed and the foot throttle shall allow the operator to vary engine speed and minimize fuel consumption.
Electronic hand throttle (dial) shall be provided to allow the operator to match engine speed to a task. The hand throttle shall allow the operator to maintain consistent engine speed when desired. Hand throttle (dial) will have capability to provide "dece" functionality when hand throttle (dial) is placed in the high idle position.
- Y ___ N ___ Electronic foot throttle shall be provided to allow the operator to match engine speed to a task. The foot throttle shall allow the operator to vary engine speed and minimize fuel consumption. The machine will have the capability to electronically smooth foot throttle control while operating over rough ground.
- Y ___ N ___ An electronic torque management feature shall allow maximum power to the tracks while minimizing engine stalling.
- Y ___ N ___ Maximum forward and reverse travel speed 1 shall be at least 4.6 mph (7.2 kph).
- Y ___ N ___ Maximum forward and reverse travel speed 2 shall be at least 8.3 mph (13.3 kph).
- Y ___ N ___ Must have planetary gear reduction final drive.
- Y ___ N ___ 2 Speed must be standard.

STEERING

- Y ___ N ___ The machine shall be equipped with a single, electrically operated joystick that controls the forward/reverse and steering directions.
- Y ___ N ___ Machine must be equipped with a selectable pattern control changer to operate in either "ISO" Pattern or "H" Pattern.
- Y ___ N ___ Machine must/can be equipped such that steering direction is controlled by two hand operated steering joysticks.
- Y ___ N ___ Machine shall have an air ride seat with seat mounted / adjustable joystick controls.
- Y ___ N ___ Full turning radius from the center/coupler without a bucket shall be no greater than 55.5 in (1410 mm).

"Hand and Foot Controls"

BRAKES

- Y ___ N ___ Machine shall have a spring applied, hydraulically released parking brake that shall automatically engage when arm bar is raised, and shall be designed to hold machine stable at any point on a 2 to 1 slope.

HYDRAULIC SYSTEMS

- Y ___ N ___ The machine shall be equipped with a single, electrically operated joystick that controls the lift, lower and tilt functions.
- Y ___ N ___ The machine shall be equipped with two foot pedals that control the loader lift and tilt functions.
The hydraulic pumps shall be driven directly off the engine for maximum hydraulic performance and reliability-no belts shall be used.
- Y ___ N ___ The Standard pump flow of the machine shall be at least 23 gal/min (89 L/min).
- Y ___ N ___ The Standard pump flow hydraulic pressure of the machine shall be at least 3,335 psi (23,000 kPa).
- Y ___ N ___ The Standard pump flow / hydraulic horsepower of the machine shall be at least 44.0 hp (33.0 kW).

"Hand and Foot Controls"

- Y ___ N ___ Machine shall be equipped with auxiliary hydraulics activated by a thumb switch located on the right joystick.
- Y ___ N ___ The machine shall be equipped with a hydraulic tank that has an anti-cavitation feature.
- Y ___ N ___ The machine shall be equipped with a hydraulically driven fan, eliminating maintenance costs and friction losses associated with a belt.
- Y ___ N ___ The High Flow hydraulics of the machine shall be at least 32 gal/min (121 L/min).
- Y ___ N ___ The High Flow hydraulic pressure of the machine shall be at least 4,051 psi (28,000 kPa).
- Y ___ N ___
- Y ___ N ___ The High Flow hydraulic horsepower of the machine shall be at least 78.0 hp (57 kW).
- Y ___ N ___ Dual, variable-displacement, axial piston pumps shall be driven off the engine and provide hydraulic flow to the drive motors via a closed loop system.
- Y ___ N ___ Machine shall be equipped with abrasion resistant Tough Guard hoses and O-ring face seals help assure a leak free system.
- Y ___ N ___ Standard auxiliary hydraulics to power tools shall be available through self-relieving quick connect hydraulic couplings that are rigidly mounted to the loader arm.
- Y ___ N ___ The drive and implement hydraulic pumps shall be electrically actuated and may not be actuated via any mechanical linkages.

AXLES

- Y ___ N ___ Machine shall have 4 heavy-duty torsion axles to suspend each side of the undercarriage from the machine frame and shall be shock absorbing.

UNDERCARRIAGE

- Y ___ N ___ The track shall consist of molded rubber with embedded steel bars that span the width of the track.
- Y ___ N ___ The track shall consist of continuous wound steel cables that provide tensile strength so that the track does not stretch.
- Y ___ N ___ The undercarriage shall not be directly mounted to the machine frame, but shall instead be suspended via four independent torsion axles in order to minimize machine stresses and maximize traction.
- Y ___ N ___ The undercarriage shall contain single flange steel rear idlers in order to reduce material buildup and improve clean out.
- Y ___ N ___ The undercarriage shall contain dual flange steel front idlers in order to provide a smoother ride.
- Y ___ N ___ An optional undercarriage configuration shall be available that provides front and rear triple flange steel idlers.
- Y ___ N ___ Machine ground pressure shall not exceed 5.2 psi (36.1 kPa).
- Y ___ N ___ Overall length of track shall be 83.8 in (2129 mm).
- Y ___ N ___ Length of track on the ground shall be 64.2 in (1630 mm).
- Y ___ N ___ Machine weight shall be evenly distributed across the entire width and length of the track via multiple sets of rollers to disperse pressure, and maximize traction and flotation.
- Y ___ N ___ Undercarriage shall consist of an open design that allows easy cleaning of components.
- Y ___ N ___ Elevated positive track shall keep drive components away from ground debris.

OPERATOR STATION

- Y ___ N ___ The machine shall be equipped with deep skid-resistant, self-cleaning steps.
- Y ___ N ___ The machine shall be equipped with an High Back, Heated, "Air Ride" Suspension Seat with lumbar and recline adjustments.
- Y ___ N ___ The machine shall have a one-piece sealed & pressurized cab design.
- Y ___ N ___ The machine shall be equipped with both a hand and a foot throttle.
- Y ___ N ___ The machine shall be equipped with two joysticks for steering and two foot pedals that control the loader lift and tilt functions.
- Y ___ N ___ The machine shall be equipped with adjustable boom / bucket response control, adjustable drive response control as well as travel speed control (creep).
- Y ___ N ___ The machine shall be equipped with a single, electrically operated joystick that controls the lift, lower and tilt functions.
- Y ___ N ___ The machine shall have a retractable high visibility seat belt.
- Y ___ N ___ The machine shall come standard with an arm bar that when lifted, automatically engages the machine parking brake for added operator comfort and safety.
- Y ___ N ___ The machine shall be equipped with ROPS/FOPS protective structures rated to at least (14,771 lb) 8700 kg.
- Y ___ N ___ Cab door must be equipped with a 2 quick release handles to remove front door that require no use of tools to remove.
- Y ___ N ___ The machine shall have a heater coil rated capacity of at least 23,518 Btu (5930 kcal).
- Y ___ N ___ The machine shall have audible warning alarms for engine coolant temperature, engine oil pressure and hydraulic oil temperature.
- Y ___ N ___ Machines equipped with a door shall be equipped with a hydraulic lockout mechanism that prevents loader arm movement with door in open position.
- Y ___ N ___ Machine shall be equipped with a convex, rearview mirror for superior visibility to the rear and sides of the machine.
- Y ___ N ___ Machine shall have removable side windows that require no use of tools to remove for easy cleaning.
- Y ___ N ___ Side windows shall have two sliding panes, front and rear, to provide protection from the elements and allow fresh air ventilation.
- Y ___ N ___ Standard forward halogen work lights shall be adjustable for better visibility.
- Y ___ N ___ Machine shall be equipped with 2 adjustable, cab mounted front LED working lights and 2 frame mounted, rear LED working lights.
- Y ___ N ___ Machine shall be equipped with a standard USB charging port.
- Y ___ N ___ Air conditioning condenser shall not be mounted on any other cooling core(s), and have independent electrical cooling fans, separate from the main cooling fan.
- Y ___ N ___ The machine shall have an 8 inch, full color, LCD display with video capability.
- Y ___ N ___ The machine shall have up to 50 individual security codes where the operator preferences are retained for each code. The master code provides the capability to monitor each individual code/operator for fuel usage, hours of operation, as well as events and diagnostics.
- Y ___ N ___ The machine display shall provide on screen adjustment capability for creep setting, ride control activation speed, top speed limit setting, English/Metric units, choice of 6 languages, choice of 4 backgrounds, and choice of 4 gauge styles.
- Y ___ N ___ Machine shall have a rear view camera.
- Y ___ N ___ The machine shall be equipped with Speed Sensitive Ride Control, which engages and disengages automatically, to cushion the loader arms during carry and travel operation.
- Y ___ N ___ Machine shall have cellular based tracking providing machine hours and machine location.
- Y ___ N ___ Machine shall come standard with an Anti-theft Security System with a 6 button keypad.
- Y ___ N ___ Machine shall have Bluetooth capability and Microphone integrated with an AM/FM/Weather Band Radio with USB and Auxiliary Input Jack.

LOADER LINKAGES / STRUCTURES

- Y ___ N ___ Loader linkage shall be of a vertical lift style.
- Y ___ N ___ Loader linkage shall be equipped with a split style D-ring for securing work tool auxiliary hoses.
- Y ___ N ___ The pins shall have countersunk grease fittings to protect them from damage.
- Y ___ N ___ The machine shall be equipped with two tilt cylinders, protected by a heavy-duty torque tube.
- Y ___ N ___ The machine shall have a tipping capacity of at least 8255 lbs (3750 kg).
- Y ___ N ___ Rated operating capacity at 35% tipping load shall be no less than 2890 lb (1315 kg).
- Y ___ N ___ Rated operating capacity at 50% tipping load shall be no less than 4130 lb (1880 kg).
- Y ___ N ___ Rated operating capacity with counterweight shall be no less 4370 lb (1985 kg).

- Y ___ N ___ The machine shall have a dump angle of at least 51.0° for superior bucket cleanout.
- Y ___ N ___ The machine shall have an arched transition to the coupler for increased dump clearance.
- Y ___ N ___ Vertical lift linkage shall provide visibility under the loader arm to left & right sides when bucket is in the carry position.
- Y ___ N ___ Cantilevered pins in the loader linkage shall be forged and induction hardened, and shall be the same diameter all the way through using a flanged end to secure them to one side, allowing them to rotate in the corresponding bore.
- Y ___ N ___ The machine shall have a maximum hinge pin height of at least 125.1 in (3178 mm).
- Y ___ N ___ Reach at maximum lift and dump shall be at least 30.0 in (761 mm).
- Y ___ N ___ Clearance at maximum lift and dump shall be at least 94.0 in (2387 mm).
- Y ___ N ___ Rack back angle at maximum height shall be 84.0 degrees.
- Y ___ N ___ Maximum reach with arms parallel to the ground shall be 60.0 in (1270 mm).
- Y ___ N ___ Tilt cylinder breakout force shall be at least 7281 lb (3307 kg).
- Y ___ N ___ Lift cylinder breakout force shall be at least 5510 lb (2499 kg).
- Y ___ N ___ Electronic work tool return to dig feature and electronic work tool positioner shall be available.
- Y ___ N ___ Electronic Self Level (raise only) with electronic lift cycle snubbing shall be available.

WORK TOOL OPTIONS

- Y ___ N ___ Machine shall have a universal coupler interface to easily change work tools.
- Y ___ N ___ Coupler shall have the following features: a low profile side plate designed for optimum match to work tools and minimal material packing, opposing wedges to ensure a tight tool fit, large contact areas to absorb loads and minimize stress, chrome plated and lubricated vertical pins for smooth engagement and prevention of corrosion.
- Y ___ N ___ Coupler shall have manual engagement and disengagement of work tools using two high leverage handles.
- Y ___ N ___ The quick coupler shall be activated from inside the cab to allow engagement and disengagement.
- Y ___ N ___ The machine shall have self relieving auxiliary quick disconnects that connect under pressure for easier connection to work tools.

SERVICEABILITY

- Y ___ N ___ Maintenance points shall be grouped in easily accessible, ground level locations.
- Y ___ N ___ The machine shall be equipped with grouped filter configuration with fuel/water separator filter and hydraulic oil filter being cartridge style.
- Y ___ N ___ The engine shall be mounted lengthwise for better accessibility.
- Y ___ N ___ The radiator and hydraulic oil cooler shall be protected by a guard/grill which shall tilt up to gain access to the cores.
- Y ___ N ___ The machine shall be equipped with eight gauges on the hydraulic tank and the radiator.
- Y ___ N ___ The machine shall be equipped with standard system pressure and fluid analysis test ports.
- Y ___ N ___ The machine shall have an electronic port allowing electronic machine diagnostics.
- Y ___ N ___ The machine shall have a cab that fits to the rear by an individual using hand tools and shall expose oil pumps, motors, valves and lines. Cab shall be held in place when latched by a self latching mechanism.
- Y ___ N ___ The machine shall not have any required daily maintenance points that require fitting of the cab structure.
- Y ___ N ___ Machine shall have a vented, steel, rear door, with a bumper that slightly protrudes beyond the door, in order to prevent damage to engine compartment components.
- Y ___ N ___ The rear door shall open to provide for easy access to both sides of the engine without the need for hand tools.
- Y ___ N ___ A removable belly pan section in the floor of the machine's lower frame shall provide excellent access for periodic cleaning.
- Y ___ N ___ All filters shall be easily accessible from the ground, which makes routine service quicker and virtually spill free.

MINIMUM SERVICE FILL CAPACITIES

- Y ___ N ___ The machine shall have a hydraulic oil tank capacity of at least 10.3 gal (39 L).
- Y ___ N ___ Hydraulic system shall hold 13.7 gal (52 L).
- Y ___ N ___ Fuel tank shall hold 27.7 gal (105 L).
- Y ___ N ___ Engine crankcase shall hold 3.0 gal (11 L).
- Y ___ N ___ Engine cooling system shall hold 3.7 gal (14 L).

OWNING AND OPERATING COSTS

- Y ___ N ___ Extended life coolant shall be standard.
- Y ___ N ___ The machine shall have recommended 500-hour engine oil change intervals.
- Y ___ N ___ The machine shall be equipped with hydraulic oil that can achieve 6000 hour life with regular oil sampling and recommended filter changes.

MEMORANDUM

TO: JIM LEACH
FROM: Amy Roberts
SUBJECT: 21-22 GENERAL FUND BUDGET REVISION #2
DATE: 10/28/2021

DEPT	ACCT #	ACCT DESCRIPTION	EXPLANATION	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
			NET INCREASE / (DECREASE) TO REVENUE		0	
Parks	540-57	Capital Outlay - Bldgs&grounds	Various concrete projects	0	19,260	19,260
Council	410-68	Contribution	Vienna contribution to the Housing Study	0	10,000	10,000
CONTINGENCIES	699		COVER THE ABOVE REVISIONS	169,600	-29,260	140,340
			NET INCREASE / (DECREASE) TO EXPENDITURES		0	

City of Vienna
Parks and Recreation

Steve Black, Parks Director
Phone: (304) 295-5070, Ext. 366
Fax: (304) 295-4955

To: Budget & Finance Committee
From: Steve Black
RE: Concrete Projects
Date: 10/22/2021

Attached is a list of concrete projects throughout the parks in various locations: New Pickleball courts; Jackson Park Playground; and Spencer Park. All of these projects will be constructed as ADA compliant, with a six-foot width. Each will ensure safety to move to the various locations and become handicap accessible.

We have continued to improve the parks with several projects. Concrete walkways will complement each area for usage by everyone.

Jimmie Harper Construction was the successful bidder for concrete work at \$10.87/square foot. Each area was measured and marked with orange paint for review. The total square footage for all projects listed is approximately 1,771 sq. ft. Multiplying the two factors will result in a strong estimated cost of **\$19,250.77**. This can decrease if he decides not to do some of the areas listed.

I am asking for your consideration and approval of a budget revision to complete these projects. Please contact me at your earliest convenience with questions.

Respectfully submitted by Steve Black

CONCRETE PROJECTS IN THE PARKS

1. Pickleball Courts – sidewalk extension **43 feet X 6 feet**
2. Pickleball / Tennis Courts – sidewalk addition, connecting with ADA sidewalk going to St. Johns Shelter **111 feet X 6 feet**
3. Jackson Park: back of park
 - A. Large Dog Park entrance area; includes remove and reinstall fencing **13 feet X 16 feet**
 - B. Baptist Shelter – connector from road to shelter **19 feet X 6 feet**
 - C. Jaycee Shelter – connector from road to shelter **16 feet X 6 feet**
4. Jackson Park: middle area, by access road – large exercise piece:
 - A. Entrance area to concrete pad **13 feet X 6 feet**
 - B. Side walkway to Outdoor Playground **13 ½ feet X 6 feet**
 - C. Back of pad – connector to back sidewalk **30 feet X 6 feet**
5. Spencer Park – connector to the alley **15 feet X 6 feet**

All areas have been marked with orange paint. We will need to meet to go over specifics as needed.

Steve Black, Parks Director
(304) 834-0115

City of Vienna

RESOLUTION TO IMPLEMENT A COVID-19 VACCINATION INCENTIVE PROGRAM FOR THE VIENNA VOLUNTEER FIRE DEPARTMENT

BE IT RESOLVED BY THE CITY OF VIENNA, in order to encourage all current members of the Vienna Volunteer Fire Department to obtain any of the presently available Covid-19 vaccines, such as those presently offered by Pfizer, Moderna, or Johnson and Johnson, the City of Vienna implements a one-time, temporary, payout incentive program paying out one thousand dollars (\$1,000) to any current Vienna Volunteer Fire Fighter who is an active member in good standing of the Vienna Volunteer Fire Department who provides written proof of full vaccination by presentation of a CDC Vaccination card or other written proof of full vaccination acceptable to the City from a qualified health professional. Said program will end on December 31, 2021.

Dated this ____ day of _____, 2021

Randall C. Rapp, Mayor

ATTEST:

Melissa Elam, Recorder