

CITY OF VIENNA
Regular Council Session
Council Chambers
609 29th Street, Vienna, WV
6:00pm

AGENDA
June 22, 2023

Invocation and Pledge of Allegiance

Call to Order

Roll Call

Public Forum

Report of the Minutes

Unfinished Business

1. None.

New Business

1. RESOLUTION: Approving And Authorizing The City Of Vienna To Engage Burgess And Niple To Perform Engineering Services In Conjunction With The Design Of The Kayak Launch
2. ORDINANCE: Amending 105.02 Open Market Purchases; Competitive Bidding Purchases Increasing The Amount Triggering The Competitive Bid Requirement From \$10,000.00 To \$25,000; Increasing The Non-Competitive Bid, Non-Three Price Purchasing Limit For Materials And Equipment From \$1,000 To \$2,500
3. INTERNAL BUDGET REVISION #6
4. ORDINANCE: Amending 951.01, Definitions, To Include The Pollinator Garden And Walking Trail Park Located At 28th Street And 1st Avenue Into The Vienna Park System
5. ORDINANCE: Codifying A Procedure For The Acceptance Of Gifts, Loans, Services, Or Goods Of A Value More Than \$1,000 From A Governmental Or Non-Profit Organization
6. UPDATE: Jackson Pool

Council Comments

Announcements

RESOLUTION APPROVING AND AUTHORIZING THE CITY OF VIENNA TO ENGAGE BURGESS AND NIPLE TO PERFORM ENGINEERING SERVICES IN CONJUNCTION WITH THE DESIGN OF THE KAYAK LAUNCH

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF VIENNA, based upon the interview and scoring process undertaken by the Kayak Committee formed with the purpose of interviewing potential qualified engineering candidates, that it hereby approves Burgess & Niple, the highest scoring firm, a qualified and credentialed engineering firm, to perform engineering and design services related to the City of Vienna Kayak Launch project. Further, the mayor, and/or his designee is authorized to execute any agreements or related documentation necessary to engage Burgess & Niple for engineering services related to the design of said project.

Dated this ____ day of _____, 2023

Randall C. Rapp, Mayor

ATTEST:

Melissa Elam, Recorder

**ORDINANCE AMENDING 105.02 OPEN MARKET PURCHASES;
COMPETITIVE BIDDING PURCHASES INCREASING THE AMOUNT TRIGGERING THE
COMPETITIVE BID REQUIREMENT FROM \$10,000.00 TO \$25,000;
INCREASING THE NON-COMPETITIVE BID, NON-THREE PRICE PURCHASING LIMIT FOR
MATERIALS AND EQUIPMENT FROM \$1,000 TO \$2,500**

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF VIENNA THAT:

105.02(b) of the Vienna Municipal Code is hereby amended as follows:

(b)(1) "Except as otherwise provided herein, all purchases of materials, supplies and equipment for procurement by the City shall be by competitive bidding where the estimated cost or value of such materials, supplies or equipment exceeds the amount of twenty-five thousand dollars (\$25,000)."

(b)(2) "For the purchase of materials, supplies, and equipment for procurement by the City of a value more than twenty-five hundred dollars (\$2,500) and less than twenty-five thousand dollars (\$25,000), the purchasing agent shall obtain and submit three prices from the open market of said materials, supplies, and equipment, unless said materials, supplies and equipment are only obtainable from two or fewer sources. In any event, the purchasing agent shall purchase the lowest price qualifying material, supply, and/or equipment.

RANDALL C. RAPP, MAYOR

ATTEST:

MELISSA ELAM, RECORDER

First Reading: _____

Second Reading: _____

INTERNAL BUDGET REVISION FORM

CITY OF VIENNA

STATE APPROVAL NOT REQUIRED
REVISION WITHIN SAME ACCOUNT CATEGORY

FUND: GENERAL
FISCAL YR: 22-23
REV NO: 6
DATE: 6/14/2023

DEPT	ACCT #	ACCT DESCRIPTION	EXPLANATION	BUDGET BEFORE CHANGE	EXPEN-DITURE CHG AMT	BUDGET AFTER CHANGE
Recreation	541-58 541-68	Capital Outlay - Other Contributions	Move money to contributions to send to VRIA. They have other money that was given in honor and memory of Darrell Dotson and will complete the arch project.	33,000 23,000	-12,000 12,000	21,000 35,000
TOTALS				56,000	0	56,000

RESULTS OF COUNCIL REVIEW:

AUTHORIZED SIGNATURE

____ APPROVED BY COUNCIL
____ DISAPPROVED BY COUNCIL

DATE

FINANCE DEPT USE ONLY:

REVISION COMPILED BY: _____ / _____

REVISION POSTED TO LOTUS BY: _____ / _____

REVISION POSTED TO BUDGETARY BY: _____ / _____
SIGNATURE DATE

ORDINANCE AMENDING 951.01, DEFINITIONS, TO INCLUDE THE POLLINATOR GARDEN AND WALKING TRAIL PARK LOCATED AT 28TH STREET AND 1ST AVENUE INTO THE VIENNA PARK SYSTEM;

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF VIENNA THAT:

WHEREAS, it is the intent of this ordinance to incorporate the pollinator garden and walking trail park located at 28th St. and 1st Ave. into the Vienna Park System, for purposes of regulation, as per Vienna Municipal Code Article 951 (Park Regulations):

951.01(a) is hereby amended as follows:

“(a) “Park” means Jackson Memorial Park, Spencer Park, McDonough Wildlife, Maplewood Park, the Walking Trail Park and Pollinator Garden located at 28th St. and 1st Ave., and all land controlled or managed by the Board of Parks and Recreation and Director of Parks.”

Further, ARTICLE 955, Spencer’s Landing, is hereby REPEALED.

Randall C. Rapp, Mayor

ATTEST:

Melissa Elam, Recorder

First Reading: _____

Second Reading: _____

Sponsors:

ORDINANCE CODIFYING A PROCEDURE FOR THE ACCEPTANCE OF GIFTS, LOANS, SERVICES, OR GOODS OF A VALUE MORE THAN \$1,000 FROM A GOVERNMENTAL OR NON-PROFIT ORGANIZATION

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF VIENNA THAT:

Whenever any Federal or State government or non-profit organization, agency, or officer thereof shall offer to the City services, equipment, supplies, materials, or funds over one thousand dollars (\$1,000) in value by way of gift, grant, or loan, the City, acting only with the consent of City Council, may accept such offer by resolution.

Upon Council's acceptance, the mayor may authorize any officer of the City to receive such services, equipment, supplies, materials, or funds on behalf of the City, and, subject to the terms of the offer and the rules and regulations, if any, of the agency making the offer.

Randall C. Rapp, Mayor

ATTEST:

Melissa Elam, Recorder

First Reading: _____

Second Reading: _____

Sponsors:
