

Vienna Utility Board  
210 60<sup>th</sup> Street  
Vienna, WV 26105  
Regular Meeting  
June 26, 2020

**Public Forum:** No Sign - ups

The meeting was called to order at 1:00 PM with the Pledge of Allegiance.

Roll call was taken with the following present:

Randall Rapp, John Barr, Steve Eaton, and Bruce Rogers, Joseph Thorpe, and Attorney Russ Skogstad

Also, present: Craig Metz Public Works Director, Lorrie Bond Stormwater Coordinator / Program Administrator, and Mike Davis from Burgess & Niple

Minutes from the May 22, 2020 Regular VUB Board Meeting and June 10, 2020 Special Meeting were approved as presented and posted.

**Unfinished Business:**

- A. **Water Quality Testing** – Per Craig Metz latest results came back as Non – Detects as expected. Everything looks great.
- B. **Stormwater Management Program**: Still no word from state when new Permit will be issued.

**New Business:**

A. **Stormwater Annual Review Presentation** – Mike Davis from Burgess & Niple presented our annual stormwater management presentation. Per Mike, this annual review is to go over what our MS4 program covers this includes water quality and making sure our system is running properly. We want to make sure quality is important, our ordinance stated that we not only need to review the program annually but to also point out any improvements or suggestions on the stormwater program. Steve Eaton asked if many people call in about illicit discharges. Per Craig Metz, we mainly get calls occasionally regarding silt fencing issues or muddy water runoff at new developments. We really do not have people walking Pond Run looking for soapy water or illicit discharges, etc. **The full stormwater presentation is available upon request.**

**Manager's Report:** Per Craig Metz, right now we are dealing with 4 main water line breaks. One is at Jackson Park Tanks, one at 46<sup>th</sup> street & 6<sup>th</sup> avenue another at 41<sup>st</sup> St. & 9<sup>th</sup> avenue and the last at 58<sup>th</sup> St. & 4<sup>th</sup> avenue. Again, these are all main line breaks, which is extreme for one day on a Friday. Our biggest issue is our staff is down 3 crew members, plus we have a few people out on sick leave and a few out on vacation. So, we have 1 crew working on all 4 breaks. Any suggestions being tossed around regarding not replacing any employees we need to evaluate. I strongly encourage that we need to replace any employees we have lost. I was looking back at records from 1998 we had 18 employees in Public Works as of 2020 we have 25. We are seeing the effects of being short staffed today. Craig also wanted to discuss FEMA Charleston Organization. Craig is the certified floodplain manager for us. We have been notified that FEMA Charleston Organization has been disbanded here in the state of WV. It has been rotated over to the Insurance Board, so the few good contacts we had for our area, Kevin Sneed and Ben Love are no longer employed with FEMA, which really hurts us.

This is going to cause issues with our training and Continuing Education credits. We will have to go out of state for any training and CE credit classes. This is a shame what has happened. They will be closed effective July 1, 2020, so there will be no more local contacts for our FEMA program. Our new billing software goes into effect July 1, 2020. Also, the Public Service Commission has allowed us to start disconnects for nonpayment and to start charging penalties effective July 1, 2020. Word has already gotten out we have had numerous calls with people wanting to start payment agreements or to make payments on their account. We will also be starting red tag disconnect notices as well. Yesterday we had training on the new Vac Truck. 8 individuals were trained and were very impressed with the new equipment. I want to thank you for approving the purchase of this equipment, it is actually out helping with these 4 main line breaks at this moment. This is an excellent piece of new equipment we now have.

Per Chairman Rapp, he asked Attorney Russ Skogstad to give us an update on the Central Boaz PSD situation. Per Russ, the Public Service Commission has approved the rate increase for Central Boaz PSD. The Public Service Commission has decided the period the PSD has to pay The Vienna Utility Board is 18 months. So, it is official, Central Boaz PSD has agreed to it, we have agreed, and the Public Service Commission as agreed.

Per Chairman Rapp, He knows how very short handed we are at this time and to have 4 main line breaks in one day on a Friday at same time is not a good thing. We will get them fixed, the crew will work through the night, but they will get them repaired. We have many issues occurring across town, that basically we can do nothing about. I am sure you board members have received phone calls regarding large amounts of rain fall and flooding in our area. The last large rainfall we had was record setting in a short amount of time. We do have a few things in the works to try and make it better, but our system and Pond Run can only handle so much water. Last night at City Council some people asked who is responsible for cleaning and maintaining Pond Run, etc. Per Craig, our guys clean and mow Pond Run 2 times per year. Pond Run and our retention system at McDonough is run and controlled by the Soil Conservation Dept. They require us to only mow once a year, but we do it twice. Annually they do a dry dam, bridge, and entire Pond Run Inspection. So, this is the dept. that is responsible for Pond Run.

**Board Comments:** No Board Comments

Meeting adjourned at 1:43 PM.

Next regular meeting – Friday July 17, 2020 @ 1:00 PM @ 60<sup>th</sup> Street VUB location.

Respectfully submitted,

Lorrie Bond